

Guidelines for Take Charge! Funded Breast Surgical Consult Services

Instructions for use: Use these guidelines to determine if clients 40-64 years of age may receive a Take Charge! Funded Breast Surgical Consult. Breast Surgical Consultants are provided according to the National Comprehensive Cancer Network (NCCN) guidelines. Please complete the Take Charge! Screening and Diagnostic Services Coupon ODH Form No.1342 online training located at: <http://takecharge.health.ok.gov>.

Section 1: Eligibility

All statements in the table below must be answered "yes" in order to proceed.

Client has a current Take Charge! eligibility letter
Client is between the age of 40-64 years of age ⁺
Client is not eligible for Oklahoma Cares due to one or more of the following: <ul style="list-style-type: none">• non qualifying abnormal breast finding including short term follow-up• citizenship status• non-compliance with child support enforcement
Client has a documented abnormal breast finding*

⁺ If a client is over the age of 65, please call Take Charge! for assistance

Section 2: Abnormal breast finding*

The abnormal breast finding must have been identified within the past 3 months for women 40-64 years of age, and the results must indicate one of the abnormal breast findings below. **Take Charge! does not cover abnormalities that are not related to breast cancer.**

Abnormal Clinical Breast Exam (CBE) such as a discrete palpable mass, bloody or serous nipple discharge, nipple or areolar scaliness, skin dimpling or retraction and an imaging result of Bi-Rads® 0, Bi-Rads® 1, Bi-Rads® 2 or Bi-Rads® 3
Imaging result of Bi-Rads® 4 (Only for women not eligible for Oklahoma Cares due to citizenship status or non-compliance with child support enforcement)
Imaging result of Bi-Rads® 5 (Only for women not eligible for Oklahoma Cares due to citizenship status or non-compliance with child support enforcement)
Post personal history of breast cancer

Guidelines continued on back of page. Please turn over.

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Section 3: Scheduling Appointments

Prior approval is required for breast surgical consult services for clients 40-64 years of age. The Take Charge! healthcare provider is responsible for scheduling the appointment at a Take Charge! approved site. Patient Navigators are available to assist clients through the process and facilitate access to services. The facilities contracted to provide breast imaging (diagnostic) services are listed on the Take Charge! website at <http://takecharge.health.ok.gov>. Contracted healthcare providers assist clients in scheduling appointments utilizing the process below:

Process

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| 1. Ensure client (40-64 years of age) with an abnormal breast finding has a current Take Charge! eligibility letter. |
| 2. Complete the Take Charge! Screening and Diagnostic Services Coupon ODH Form No. 1342 |
| 3. Upload the completed ODH Form No. 1342 to Take Charge's Box.com account* or fax the coupon to the Take Charge! Administrative Office at 405-900-7609. (The coupon may also be emailed using secure email to CancerPCP@health.ok.gov.) |
| a. Take Charge! Administrative Staff will provide feedback within 24 hours. If you need faster processing, please email CancerPCP@health.ok.gov or call 405-426-8300. |
| b. Approval is based on funding related to both Centers for Disease Control and Prevention (D) and Oklahoma Cares guidelines. |
| 4. Give the client either two pages of the NCR form or provide them with two copies of the completed ODH form 1342 to take to their appointment. |
| 5. Retain the original Take Charge! Screening and Diagnostic Services Coupon ODH Form No. 1342 in the clients electronic/paper files per the Take Charge! contract. |

*If you need assistance with Take Charge! Box account, please contact the administrative Office at 405-426-8300.

IMPORTANT

If a service is not listed on the Take Charge! Screening and Diagnostic Coupon ODH Form No. 1342, Take Charge! is unable to pay for the service. Take Charge! cannot pay for treatment of breast or cervical cancer. For questions or assistance, please contact the Take Charge! Patient Navigator for assistance at 405-426-8300 or 1-888-669-5934.