



OKLAHOMA State Department of Health

MINUTES OF REGULAR PUBLIC MEETING

PUBLIC BODY: ADVISORY COMMITTEE ON MIDWIFERY

DATE: WEDNESDAY, JULY 10, 2024 @ 1:00PM

LOCATION: OKLAHOMA STATE DEPARTMENT OF HEALTH RM. 1130
123 ROBERT S. KERR AVE., OKC, OK 73126

CONTACT PERSON: MATT McDONALD TELEPHONE: (405) 426-8250

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1. Call to Order

Nikki Imes called the meeting to order at 1:13 pm at the Oklahoma State Department of Health.

2. Roll Call

Matt McDonald called roll and a quorum was met.

Members present: Michelle Brunnabend (1:32 pm), Shaun Baranowski, Lecye Doolen, Sarah Foster, Sarah Hall (arrived at 1:24 pm), Michelle Hernandez and Nikki Imes.

Members absent: None.

Staff present: Matt McDonald, Aboutanaa Elhabti

Others present: Kirby Birdsong

3. Review and Discuss Meeting Minutes from May 08, 2024

Nikki Imes made a motion to accept the minutes. Michelle Hernandez seconded the motion.

Roll Call

Aye: Shaun Baranowski, Lecye Doolen, Sarah Foster, Michelle Hernandez, and Nikki Imes.

Motion carries.

4. Discussion and Recommendation: Licensure Applications

- Kassady Grames – Licensed Midwife Application

Lecye Doolen made a motion to approve for licensure. Nikki Imes seconded the motion.

Roll Call

Aye: Shaun Baranowski, Lecye Doolen, Sarah Foster, Michelle Hernandez, and Nikki Imes.

Motion carries.

5: Notification of Complaints, Incidents, and Licensure Items

The notification of receiving complaints regarding midwifery was explained by the OSDH and the committee was given an opportunity to ask questions and have further discussion. All complaints received by committee members need to be reported to the OSDH.

Meeting Paused: 1:32 pm

Meeting Resumed: 1:35 pm

Motion to Enter Executive Session

A motion was made by Nikki Imes to enter into Executive Session to discuss a complaint that was received. Shaun Baranowski seconded the motion.

Roll Call

Aye: Sarah Hall, Sarah Foster, Michelle Brunnabend, Shaun Baranowski, Lecye Doolin, Nikki Imes, and Michelle Hernandez.

Motion carries

6: Executive Session

The Advisory Committee on Midwifery entered executive session at 1:36 pm.

The Advisory Committee returned to regular session at 2:26pm

7. New business (Limited to items not reasonably foreseen 24 prior to meeting)

Discussion regarding agenda items and processes for placing items on the agenda. Discussion of concerns about past complaints not being on the following agenda. The process for having items placed on the meeting agendas was discussed.

The committee made motions at the previous meeting to obtain medical records, hospital records, and EMT records regarding a complaint discussed at the May meeting. OSDH advised that records would not be requested at this time for records that could required a subpoena to obtain. If the complaint is sent to OSDH legal, they can obtain any needed documentation.

The committee requested that information is provided to show when records are requested, how they are requested, and when the requested records are brought to the committee.

The committee discussed the complaint form and having it brought to the next meeting to review possible changes being made to the form.

A motion was made by Sarah Hall to have the OSDH complaint form be brought to the next meeting for review, and a release of information form be attached to the complaint form. Shaun Baranowski seconded the motion.

Roll Call

Aye: Sarah Hall, Sarah Foster, Michelle Brunnabend, Shaun Baranowski, Lecye Doolin, Nikki Imes, and Michelle Hernandez.

Motion carries.

A motion was made by Shaun Baranowski to request the practice records from the licensed midwife in the complaint discussed during the May meeting. Lecye Doolin seconded the motion.

Roll Call

Aye: Sarah Hall, Sarah Foster, Michelle Brunnabend, Lecye Doolin, and Shaun Baranowski.

Abstain: Nikki Imes and Michelle Hernandez.

Motion carries.

A motion was made by Lecye Doolin to have minutes of Executive Session brought to meetings for review. Sarah Hall seconded the motion.

Roll Call

Aye: Sarah Hall, Sarah Foster, Michelle Brunnabend, Shaun Baranowski, Lecye Doolin, Nikki Imes, and Michelle Hernandez.

Motion carries.

A motion was made by Lecye Doolin to have all complaints left on the agenda and the complaint form is brought to each meeting until a decision is made by the committee. Michelle Hernandez seconded the motion.

Roll Call

Aye: Sarah Hall, Sarah Foster, Michelle Brunnabend, Shaun Baranowski, Lecye Doolin, Nikki Imes, and Michelle Hernandez.

Motion carries.

The committee discussed adding an agenda to the September meeting about possibly opening the rules for review and to discuss why midwives are choosing to not being licensed. The committee discussed the process for rules promulgation and how to ensure that the public has a say in the rule's promulgation.

The committee called for a Special Meeting to be held on August 6, 2024, at 1:00 pm that will be held at 6925 S. Canton Avenue, Tulsa, OK.

7: Adjournment

The meeting was adjourned at 3:12 pm.